A summary of management practices that benefit the environment follows:

## Energy and Resource Conservation

diaphragm pumps are being used in several laboratories to replace water aspirators on rotary evaporators as part of an ongoing feasibility study; large items of equipment that require water cooling are on closed-loop

recirculating systems;

double-sided printing and photocopying is encouraged;

single strand toilet tissue is used throughout;

from 2002, the Annual Report is to be published in electronic form only.

## **Re-use of Materials**

the workshop re-uses off-cuts of metal/glass/wood/plastics; the original teak laboratory benches are re-dressed and re-used; precious metals (in particular platinum group metals) are recovered.

## Recycling

the workshop systematically segregates and recycles, where practicable, metals, glass, oils, and wood;

used printer cartridges are sent for re-manufacture;

liquid helium boil-off is recovered, compressed, and returned to the supplier for re-liquification;

unused laboratory glassware no longer required is donated to local high schools;

offices have "Intershred" boxes for paper recycling.

## Use of Recycled Materials

where possible, laminated or veneered particle board or MDF (medium density fibreboard) is used in place of exotic woods;

re-manufactured laser printer cartridges are used;

50/50 recycled environmentally friendly laser printing and copy paper is used;

100% recycled tissues/paper towels are used in laboratories.